



MINUTES OF THE 16TH FEISEAP ASSEMBLY HELD ON 25 NOVEMBER 2008 AT KAMBHANGBEJRA II, SOFITEL CENTARA GRAND BANGKOK, THAILAND AT 2.00 PM

ATTENDANCE

Name	Organisation	Position	Email
President Er Tan Seng Chuan	IES	Immediate Past President	SengChuan.Tan@ch2m.com
Vice President Dato Paduka Engr. Hj Keizrul Abdullah	IEM	President FEIAP Vice President	keizrul@gmail.com
Secretary General Engr. Tan Yean Chin	IEM	Vice President	yctan@gnpgroup.com.my
Mr Peter Taylor	EA	Chief Executive Exco FEIAP	ptaylor@engineersaustralia.org.au
Miss Cynthia Lee	EA	Manager	clea@engineersaustralia.org.au
Mr Peter Godfrey	EA	National President	pgodfrey@engineersaustralia.org.au
Ingr. Budi Notowidjojo	PII	Exco FEIAP	budi@ptbima.co.id
Ingr. Pekik Argo Dahono	PII	Chairman Professional Development Committee	padahono@yahoo.com
Ingr. Heru Dewanto	PII	Secretary – General Exco FEIAP	dewanto@cbn.net.id

Mr Shigemichi Hatao	IPEJ	Chairman International Affairs	a0978@n-koei.co.jp
Mr H M. Homma	IPEJ	Committee Member	xdos@galaxy.ocn.ne.jp
Mr. Ee Ho Baik	KPEA	Executive Director and Exco FEIAP	Ehbaik102@yahoo.co.kr or ehbaik@kpea.or.kr
Mr. Nam Ho	KPEA	Vice President and Imm Past President	namho@hanmail.net
Mr Sang Ho Lee	KPEA	Staff	xordi99@kpea.or.kr
Mr Woo Seok Ro	KPEA	Staff	idealu@kpea.or.kr
Dato Engr Prof Dr Chuah Hean Teik	IEM	Deputy President	chuahht@gmail.com or chuahht@mail.utar.edu.my
Engr. Dr Jeffrey Chiang Choong Luin	IEM	Hon. Secretary	dr_j_chiang@yahoo.com or chiangcl@mail.utar.edu.my
Engr. Rocky HT Wong	AFEO/IEM	AER Head Commissioner	rockyhtwong@hotmail.com
Ingr. Alfredo D. Antonio	PTC	President	uzy888@yahoo.com
Mr. Romulo R. Agatep	PTC	Former President	rragatep@gmail.com
Ingr. Enrico C Nera	PTC	Immediate Past President	ericnera@globelines.com.ph
Er Chong Kee Sen	IES	Hon. Secretary Exco FEIAP	keesen@singnet.com.sg
Er Prof Chew Yong Tian	IES	Past President	mpecyt@nus.edu.sg

Dr Ekasit Limsuwan	EIT	Advisor	fceels@eng.chula.ac.th
Mr Suebsak Promboon	EIT	Registrar	suebak970@yahoo.com
Mr Torkul Kanchanalai	EIT	Advisor	fngthkc@hu.ac.th
Mr Worsak Kanoknukulchai	EIT	Vice President	worsak@ait.ac.th
Mr. Damrong Thawesaengskulthai	EIT	Chairman of Foreign Committee	damrong.t@chula.ac.th
Mr Yu Ter-Chyuan	CIE (Chinese Taipei)	Executive Secretary CTAEMC	apecengineer@cie.org.tw terchuyuan@gmail.com
Mr Hsieh Chi-Skou	CIE (Chinese Taipei)	Board member CTAEMC	csh@gibsin.com.tai
Engr. Prof Dr Moh Za-Chieh	CIE (Chinese Taipei)	Chairman CTAEMC	zachieh.moh@maoconsultants.com

<i>Observers</i>			
Ir. U Than Myint	MES	President	utmyint@ayeyeikmon.net.mm
Ir. Aung Myint	MES	Joint General Secretary	4jaungmyt@mptmail.net.mm
<i>Secretariat</i>			
Ms Ooi Beng Ean	IEM	FEIAP/AFEO Secretariat	cao@iem.org.my
Ms Joann TanYock Ping	IEM	AER Secretariat	aer@iem.org.my
Ms Tan Siew Keow	IES	IES Secretariat	siewkeow@iesnet.org.sg

1.	CALL TO ORDER	ACTION
1.1	<p>Chairman's Welcome Remarks</p> <p>Er Tan Seng Chuan, the Immediate Past President of IES and concurrently President of FEIAP called the meeting to order at 2.05 pm and welcomed representatives of the member economy to the meeting. He also welcomed the observers from Myanmar Engineering Society (MES). Er. Tan then thanked Engineering Institute of Thailand EIT for marking the meeting arrangements in Bangkok.</p>	
1.2	<p>Introduction</p> <p>Each representative from the members economy present were then invited to make a sort introduction.</p>	
2.	CONFIRMATION OF MINUTES	
2.1	<p>Minutes of the 15th General Assembly held on 2 June 2008 in Hanoi, Vietnam</p> <p>The minutes of the 15th General Assembly were confirmed without any amendments, as proposed by Ingr. Dr Budi Notowidjojo, PII and seconded by Ir. Enrico C Nera, PTC</p>	
3.	MATTERS ARISING	
3.1	<p>List of Member Economies</p> <p>The Chairman reported that there are 17 Member Economies in total. The representatives of each Economy were requested to submit their correspondence addresses, emails, fax numbers and phone contacts to the FEIAP Secretariat.</p> <p>The members present noted that HKIE remained as Member while IPENZ has resigned.</p>	All to note
3.2	<p>Affirmation of list of EXCO Members</p> <p>At the last General Assembly, the Executive Committee (Exco) were lined up.</p> <p>The Exco Members therefore remained status quo at this meeting.</p>	Info

	<p>They were :</p> <p>President Er. Tan Seng Chuan (IES)</p> <p>Vice President Dato' Paduka Engr. Hj Keizrul Abdullah (IEM)</p> <p>Immediate Past President Mr. Nam Ho (KPEA)</p> <p>Secretary-General Engr. Tan Yean Chin (IEM)</p> <p>Members : Mr Baik Ee Ho (KPEA) Ingr. Heru Dewanto/Ingr. Budi Notowidjojo (PII) Mr Peter Taylor (EA) Mr Hatao Shiemichi/Mr Mikami Akihsa (IPEJ) Er Chong Kee Sen (IES)</p>	ACTION
3.3	<p>FEIAP Website</p> <p>The Chairman informed the General Assembly that the FEIAP Website is ready and would be launched at the FEIAP Anniversary Dinner on the night of 25 November 2008. He then thanked the FEIAP Secretary- General Engr. Tan Yean Chin and IEM for putting up the FEIAP website. Engr. Tan Yean Chin then gave a preview of the website to the members present. The Chairman highlighted the importance of the website. It is a vehicle to communicate with each other; sharing information and activities; especially among the workgroups</p>	
3.4	<p>Elements of FEIAP Logo</p> <p>The new FEIAP logo was presented. The Chairman thanked Engineers Australia for designing the logo on a complimentary basis. Engr. Tan Yean Chin gave a brief on the elements of the logo. Engr Enrico Nera of PTC suggested defining the colour codes for member economies' reference. The elements of the Logo was tabled and approved as per Appendix A. The General Assembly endorsed the new FEIAP logo.</p>	Info
4.	REPORT FROM WORKING GROUPS	
4.1	<p>Environmental Working Group</p> <p>Ingr. Dr Budi Notowidjojo of PII reported on the Working Group's meeting which was held in the morning on 25 November 2008:</p> <p>He outlined the 5 activities as priority for 2009:</p>	

<p>4.2</p>	<p>FEIAP System Engineering Education Accreditation Work Group</p> <p>Mr Shigemichi Hatao from IPEJ updated the General Assembly on the status of this Accord. He informed that IPEJ has been assigned to chair the above working group. 6 member economies comprised the group. The group has faced difficulties on convening the project. Initially they had planned to establish the Accord; but discovered discrepancies in the accreditation. The different standards of the Washington Accord has also made it difficult for them to emulate it. NABEEA is also doing the same accreditation work and there could be duplicates. FEIAP agreed to work in harmony with NABEEA on the accreditation. The Working Group is thus assigned to set up procedures and mentoring System for the member economies and to co-ordinate the accreditation system. Mr Shigemichi Hatao then recommended that a new Work Group focusing on engineering ethics be formed. As IPEJ has the relevant experience, Mr S. Hatao has volunteered to chair this Working Group.</p> <p>With the forming of this new Working Group, Mr S. Hatao also proposed that Chinese Taipei (CIE) take over the working group for engineering education, whilst IPEJ will remain as member.</p> <p>Prof Yu Ter Chyuan and Mr Hsieh Chi Shou agreed of Chinese Taipei agreed. The Assembly endorsed the Chairmanship by Chinese Taipei. The Committee formation were therefore agreed as</p> <p>Chairman CIE: Prof Yu Ter Chyuan Members:</p> <ul style="list-style-type: none"> IPEJ - Mr Shigemichi Hatao (main) and Mr Mikami (alternate) IEM - Dato Engr. Prof Dr Chuah Hean Teik KPEA - Mr Baik Ee Ho and Mr Nam Ho (alternate) PTC - Ingr. Enrico Nera and Ingr. Alfredo D Antonio (alternate) EIT - Dr Ekasit Limsuwan PII - Ir. Hendra (main)(TBA) Ingr. Pekik Argo Dahono (alternate) EA - Mr Peter Taylor (main) and Mr Allen Redley (alternate) <p>The Assembly agreed to Mr S Hatao's suggestion to change name the Accord to System.</p>	<p>ACTION</p> <p>Info</p>
<p>4.3</p>	<p>Working Group on Engineering Ethics</p> <p>The General Assembly agreed to the formation of a third Working Group as proposed by Mr S Hatao of IPEJ. The names of representatives in the group formed are:</p>	

	<p>Chairman IPEJ : Mr Shigemichi Hatao</p> <p>Members: KPEA - Mr Baik Ee Ho CIE - Engr. Prof Dr Za-Chieh Moh PTC - (representative to be confirmed) IEM - Engr. Dr Jeffrey Chiang Choong Luin EA - Mr Peter Redley EIT - Dr Worsak Kanoknukulchai</p>	ACTION
5	MEMBERSHIP MATTERS	
5.1	<p>Resignation of IPENZ</p> <p>The Assembly noted and accepted IPENZ' resignation from FEIAP. IPENZ's main current focus area is in the South Pacific.</p>	
5.2	<p>HKIE status as dormant member</p> <p>The General Assembly reviewed Hong Kong Institution of Engineers (HKIE)'s request to be a dormant member which is not prescribed in the FEIAP Constitution. As HKIE has paid up the subscriptions, the General Assembly concurred that HKIE will remain as a FEIAP Member Economy.</p>	
5.3	<p>MES Application to be a member of FEIAP</p> <p>Myanmar Engineering Society's (MES) Application to be member of FEIAP was discussed during MES absence. The General Assembly unanimously approved the application and MES was welcomed as a member. The President of MES, Ir. U Than Myint then thanked FEIAP on its acceptance of its Membership. He cited that MES is interested in the environmental issues and engineering accreditation systems.</p>	
5.4	<p>Invitation of potential organizations to join FEIAP</p> <p>The General Assembly was informed that the Secretary General, Engr. Tan Yean Chin has sent letters to LUSEA, PUJA and MES inviting these organizations to join FEIAP. Invitation letters would now be sent to India, Pakistan, Sri Lanka and Bangladesh.</p>	
5.5	<p>FEIAP Member Economies</p> <p>The General Assembly noted that IE Papua New Guinea is keen to be active with FEIAP. The Chairman agreed to communicate with them and on their interest. It is hoped that they would be able to attend the next FEIAP meeting.</p>	

6.	WFEO MATTERS	ACTION
6.1	<p data-bbox="334 268 630 300">WFEO Subscriptions</p> <p data-bbox="334 342 1243 520">The Secretary General reported that the FEIAP annual subscription to WFEO amounted to 509 euros. He proposed that FEIAP should sought WFEO's consent to waive 5 years' subscription as FEIAP has just been restarted. However, the General Assembly agreed to pay the annual dues to WFEO.</p> <p data-bbox="334 562 1243 779">The Secretary General thus requested all Member Economies to pay their subscription timely so that there is sufficient fund to pay the WFEO subscription. On the bank charges, Secretary General advised the payees to advise the banks on the actual amount of the membership subscription so that the recipients could receive the exact amount of remittance of USD400 by the Secretariat.</p>	All to note
6.2	<p data-bbox="334 819 1032 850">Representative to attend WFEO General Assembly</p> <p data-bbox="334 892 1243 995">The next WFEO General Assembly would beheld in October 2009 in Kuwait. The meeting approved for FEIAP President to attend the WFEO General Assembly meeting.</p> <p data-bbox="334 1037 1243 1108">It was also reported that the Executive Committee meeting of WFEO had been scheduled on 1-2 December 2008 at Brasillia, Brazil.</p>	Info
7.	FEIAP ENGINEER OF THE YEAR AWARD	
7.1	<p data-bbox="334 1224 760 1255">Endorsement of the Guidelines</p> <p data-bbox="334 1297 1243 1400">The General Assembly endorsed the Guidelines and the scoring system for the award tabled as per Appendix B and Appendix C respectively.</p> <p data-bbox="334 1442 1089 1474">The minimum points award is agreed to be set at 75 points.</p>	
7.2	<p data-bbox="334 1518 776 1549">Nominees for the FEIAP Award</p> <p data-bbox="334 1591 1243 1694">Three nominations were received for the FEIAP Engineer of the Year Award when submission closed on 30 September 2008. The closing date was extended to mid October 2008.</p> <p data-bbox="334 1736 1243 1839">The meeting agreed that in future the announcement of the award would be in the month of August with closing date at the end of October each year.</p>	

	<p>The nominees were:</p> <p>Chinese Taipei - Engr. Prof Dr Moh Za Chieh Singapore - Mr Meng Joo Korea - Mr Nam Ho</p> <p>Exco members were invited to score the candidates and from the scoring, two nominees received the highest score of 75 points and hence were named FEIAP Engineers of the Year 2008.</p> <p>The General Assembly endorsed the awards to be given to : (1) Engr. Prof Dr Moh Za Chieh, Chinese Taipei; and (2) Mr Nam Ho, KPEA</p> <p>For their outstanding contributions to FEIAP</p>	ACTION
7.3	<p>Auditors of FIEAP Award</p> <p>The General Assembly accepted the proposal on the appointment of the auditors for future awards. The General Assembly then appointed Mr Nam Ho as the financial auditor and Engr. Prof Dr Za-Chieh Moh as the FEIAP Award auditor.</p>	Nam Ho Za Chieh Moh Info
7.4	<p>Awards – Plaques and Certificates</p> <p>The General Assembly also approved the wordings on the plaque and certificate tabled as per Appendix D.</p>	Secretariat
8.	ANY OTHER BUSINESS	
8.1	<p>30th Anniversary Celebrations</p> <p>The Chairman informed the General Assembly that the 30th Anniversary Celebrations would be held in the evening at Sofitel Hotel and that 46 members have signed up to attend the dinner anniversary. The cost of the dinner is priced at Baht 900 per head with soft drinks provided. For the tea break during the General Assembly the costs was at Baht 200 per head for 4 snacks, coffee and tea. The FEIAP budget for the event of Baht 60,000 was approved for the event. The dinner programme for the night was also given out to those present at the meeting. It was also noted that FEIAP would be giving a plaque to EIT for their effort to assist in the organizing of the dinner and to the Keynote Presenter, Dr Prida Wibilswas who would be making the presentation on the night of the dinner.</p>	Info

8.2	<p>Subscription for year 2008 and 2009</p> <p>The Secretary General reminded all Member Economies to pay the annual subscriptions for 2008 and 2009.</p>	<p>ACTION</p> <p>All to note</p>
8.3	<p>Liaison with UNESCO</p> <p>The Chairman informed the meeting that he had contacted UNESCO and was given the contact details of the official in charge of education. He would follow up with the official Mr Masami Nakata at the Jakarta (UNESCO) Office so that future FEIAP function could be arranged with UNESCO collaboration as it had before during FEISEAP.</p>	<p>President</p>
8.4	<p>Date of Mid Term Exco Meeting</p> <p>The next Exco Mid Term Meeting will be held in Myanmar in June 2009, in conjunction the mid term AFE0 Board Meeting. The three Work Groups Meetings would also be arranged concurrently.</p>	<p>Secretary- General</p>
8.5	<p>17th General Assembly</p> <p>The 17th General Assembly would be held in Singapore from 3-4 December 2009.</p>	<p>Info</p>
8.6	<p>Note of Appreciation</p> <p>Mr Peter Taylor of Engineers Australia moved a vote of thanks to President and Secretary General for their efforts in reviving the FEIAP. The President also expressed his appreciation to Mr. Peter Taylor for his contributions towards the publication of the FEIAP Handbook and to Dr Budi Notowidjojo of PII for his contribution and work in the Environmental Work Group.</p>	
8.7	<p>SKPE as a form of contact</p> <p>For effective communications, Engr Enrico Nera of PTC suggested using SKPE to contact each other. He logged on to the skype website: www.skpe.com and demonstrated to the members present at the General Assembly how to start up and used</p>	
8.8	<p>Adjournment</p> <p>There being no other matters, the meeting adjourned at 4.00 pm and refreshment was subsequently served.</p>	