

MINUTES OF THE 15TH FEISEAP ASSEMBLY HELD ON 2 JUNE 2008 AT TAY HO 2 ROOM, THANG LOI HOTEL, WEST LAKE, HANOI, VIETNAM AT 2.00 PM ATTENDANCE

Name	Organisation	Position	Email
President Er Tan Seng Chuan	IES	Immediate Past President	SengChuan.Tan@ch2m.com
Vice President Dato Paduka Engr. Hj Keizrul Abdullah	IEM	President	sec@iem.org.my
Secretary General Engr. Tan Yean Chin	IEM	Vice President	yctan@gnpgroup.com.my
Mr Peter Taylor	EA	Chief Executive	ptaylor@engineersaustralia.org.au
Mr Maurice Allen	EA	Director of Education & Assessment	mallen@engineersaustralia.org.au
Ir. Peter Y Wong	HKIE	Vice President	hkie-sec@hkie.org.hk
Ingr Habimono Koesoebjono	PII	International Relations	habimono@indosaat.net.id
Ingr. Budi Notowidjojo	PII	Head International Relations	budi@ptbima.co.id
Mr Milftahul Hasan	PII		
Mr Shigemichi Hatao	IPEJ	Chairman International Affair	A0978@n-koei.co.jp
Mr. Ee Ho Baik	KPEA	Executive Director	Ehbaik102@yahoo..co.kr ehbaik@kpea.or.kr
Mr. Jung Soo Kim	KPEA	Vice Chair of International Activities	Apollo11@daum.net

Dato Engr Prof Dr Chuah Hean Teik	IEM	Deputy President	htchuah@mmu.edu.my
Engr. Dr Jeffrey Chiang Choong Luin	IEM	Hon. Secretary	sec@iem.org.my
Engr. Rocky HT Wong	AFEO/IEM	AER Head Commissioner	rocky_htwong@hotmail.com
Mr Alfredo D. Antonio	PTC	President	uzy_888@yahoo.com
Mr. Romulo R. Agatep	PTC		ptc@ptc.org.ph
Mr. Enrico C Nera	PTC	Immediate Past President	Enrico_nera@frotheer.com
Ms Juana T Tapel	PTC	Secretary General	ptc@ptc.org.ph
Ms Lydia Tansinsin	PTC		ptc@ptc.org.ph
Er Chong Kee Sen	IES	Hon. Secretary	keesen@singnet.com.sg
Er Anthony Gan	IES	Executive Director	Anthony@iesnet.com.sg
Er Prof Chew Yong Tian	IES	Past President	
Dr Ekasit Limsuwan	COE	International Practices Committee	fceels@eng.chula.ac.th
Mr Suebsak Promboon	EIT	Registrar	suebsuebsak970@yahoo.com
Mr Worsak Kanoknukulchai	EIT	Vice President	worsak@ait.ac.th
Mr Woraphat Arthayukti	EIT	Chairman CAFEO Organising Committee	woradhat@ksc.th.com
Mr. Damrong Thawesaengskulthai	EIT	Chairman of Foreign Committee	damrong.t@chula.ac.th

Mr Nguyen Mani Chong	VUSTA		
<i>Observers</i>			
Mr Yu Ter-Chyuan	CIE	Executive Secretary	apecengineer@cie.org.tw terchuyuan@gmail.com
Mr Hsieh Chi-Skou	CIE	Board member	cs@gibsin.com.tai
<i>Secretariat</i>			
Ms Ooi Beng Ean	IEM	FEIAP/AFEO Secretariat	cao@iem.org.my
Ms Joann Tan Yock Ping	IEM	AER Secretariat	aer@iem.org.my
1.	CALL TO ORDER		ACTION
1.1	Er Tan Seng Chuan, the Chairman welcomed the members present. He apologized for the short notice given to arrange and for this meeting. He welcomed the observers from Chinese, Taipeh. He also informed the members present that he intend to invite AFEO members who are not FEISEAP to consider joining the Federation.		
1.2	The Chairman then called the meeting to order at 2.30 pm and asked for a minute silence as mark of respect for the late Engr. Joel Marciano of PTC, the victims of China Earthquake and Myanmar Cyclone “Nargis”.		
1.3	The members present were invited to make a brief introduction of themselves.		
2.0	CONFIRMATION OF MINUTES		
2.1	There being no amendments, the minutes of the 14 th General Assembly held on 26 November 2007, as proposed by Mr Peter Taylor and seconded by Y.Bhg Dato Paduka Engr. Keizrul bin Abdullah, was confirmed as read.		
3.	MATTER ARISING		
3.1	<i>Approval and Adoption of FEIAP Constitution</i> The members unanimously accepted and approved the FEIAP Constitution tabled as per Appendix A.		Approved

3.2	<p><i>Changed of Name</i></p> <p>With the adoption of the FEIAP Constitution, Federation of Engineering Institutions of Southeast Asian and the Pacific (FEISEAP) would now ceased its activities and would be renamed as Federation of Engineering Institutions of Asia and the Pacific. The acronym would be FEIAP.</p> <p>It was also agreed that all members of FEISEAP be informed of this changed in name officially and a copy of the finalized constitution be included in the correspondence. The meeting also agreed that UNESCO should be informed as FEISEAP was formed under the guardianship and funding of UNESCO.</p>	<p>ACTION</p> <p>Info</p> <p>Sec Gen</p>
3.3	<p><i>Reconfirmation of Member Economies</i></p> <p>The Member Economy confirmed to be member of FEIAP were tabled as per Appendix B. It was agreed tht Membership of FEIAP is based on ECONOMY BODY (not Country). This will allow more Economy bodies to join. Preferably, each Economy Body represented by ONE (1) representative National Institution. There will be no Individual membership (per person)</p>	<p>Info</p>
3.4	<p><i>List of Excomm Members</i></p> <p>The list of Executive Members were noted as follows:</p> <ul style="list-style-type: none"> ■ President: Er. Tan Seng Chuan (IES) ■ Vice President: Dato Engr. Hj Keizrul Abdullah (IEM) ■ Immediate Past President: Mr. Nam Ho (KPEA) ■ Secretary-General: Engr.Tan Yean Chin (IEM) ■ Members: <ul style="list-style-type: none"> ○ KPEA : Mr. Baik Eho ○ PII : Ir. Heru Dewanto / Dr. Budi Notowidjojo ○ EA : Mr. Peter Taylor ○ IPEJ : Mr. Hatao Shigemichi /Mr. Mikami Akihsa ○ IES : Er. Cheong Kee Sen <p>It was agreed that the term of service of these office bearers would be for 2 years with option to be re-elected for another 2 years. The total term of service should not be more than 4 consecutive years. It was agreed that this condition be included into the Constitution.</p>	<p>Info</p> <p>EA to assist</p>

3.5	<p><i>Acceptance of FEIAP Logo</i></p> <p>The meeting unanimously accepted the logo (<i>Appendix C</i>) designed for FEIAP and accepted the colour combination of orange and brown. The meeting also recorded a vote of thanks and appreciation to EA for the design.</p>	<p>ACTION</p> <p>Info</p>
3.6	<p><i>Design of the website</i></p> <p>The website design was also accepted. IEM would proceed to set up the website using the visual design as approved.</p>	<p>Sec Gen</p>
3.7	<p><i>FEIAP Secretariat</i></p> <p>IEM was appointed the FEIAP Permanent Secretariat for 5 years starting from 2008 which was approved in the last General Assembly.</p>	<p>Info</p>
3.8	<p><i>Subscription fee</i></p> <p>Most of the Member Economy (except VUSTA) indicated acceptance of the proposal that the annual subscription for FEIAP be fixed at USD800.00. VUSTA informed that they need to consult their council and would provide a separate reply to Sec. Gen.</p> <p>The financial year for FEIAP starts in January and end in December, it was agreed that for financial year 2008, the subscription shall be USD\$400.</p>	<p>VUSTA</p>
4.0	<p>WORKING GROUPS</p>	
4.1	<p>Two Working Groups had been set up as follows:</p> <ul style="list-style-type: none"> i) Environmental Work Group ii) Asian Engineering Education Accreditation Work Group 	<p>Info</p>
4.2	<p>Environmental Work Group</p> <p>The members of this Working Group were :</p> <ul style="list-style-type: none"> ■ Chairman: Dr. Budi Notowidjojo (PII) 	

	<ul style="list-style-type: none"> ■ Member: <ul style="list-style-type: none"> ○ Mr. Alfred Wong (IES) ○ Mr. Baik Eho (KPEA) ○ Mr. Peter Taylor (EA) ○ Mr. Shigemichi Hatao (IPEJ) ○ Mr. Enrico Nera (PTC) <p>The Terms of Reference of this Group is noted as :</p> <ul style="list-style-type: none"> ■ Promote Environmental Activities within regional economies ■ Collaboration within member economies ■ Provide support to the accreditation work group on environmental engineering related activities <p>It was agreed that the scope of work be as wide as possible as listed in Appendix D. It was agreed that the issues to be discussed should cover wider aspects of environmental activities rather than limited to environmental engineering. There is a dire need to look into reduction of gas – eg carbon in the air, forest management, global warming and a wide spectrum of issues on strategies. There is also need to look into the code of ethics of environmental organizations and obtained endorsement to its work. Then there is also need to look into global ethics as well.</p> <p>The members present agreed that the work group would look into the matter and take one issue per year to study and make proposal so that eventually most of the issues could then be tackled.</p> <p>Er. Prof Chew Yong Tian from IES informed the meeting that Singapore is very concern over issues of global warming, Energy Studies Institute in NUS was funded by the government to look into the issues on environment and efficient energy usage. This Work Group could therefore sought support and co-operate with the Institute.</p>	<p>ACTION</p> <p>Info</p> <p>Info</p> <p>Info</p> <p>Environmental Work Group</p>
4.3	<p>FEIAP Accord Work Group (formerly known as Asian Accord)</p> <p>The members agreed that the Asian Accord to be changed to be known as the FEIAP Accord since it is for the collaboration in the region and for helping the FEIAP member economy to benchmark and achieve a standard recognized by the Washington Accord (WA) or equivalent so that FEIAP members could then join the WA or equivalent at the bigger platform.</p>	Info

5.	EXECUTIVE COMMITTEE MEETING	ACTION
5.1	<p>Minutes of the 30th Executive Committee Meeting</p> <p>The minutes of the 30th Executive Committee meeting of FEISEAP held on 27 November 2007 in Cebu, Philippines was circulated to the members present and was unanimously accepted by all the members present.</p>	Info
5.2	<p>Membership status of HKIE and IPENZ</p> <p>The Chairman clarified that HKIE did not indicate in any of its correspondences the intention to resign from FEISEAP. The correspondence from them was merely response to inquiry whether FEISEAP would continue. Mr. Peter Wong from HKIE will clarify with their council and will response to Sec. Gen.</p> <p>In the case of IPENZ, the Chairman informed the meeting that IPENZ had indicated their desire to wait for the outcome of the Hanoi meeting before making decision to continue with the new FEIAP. IPENZ also suggested that FEIAP should not adopt “Pacific” in the title unless there is demonstrated support from those truly Pacific nation. All members present unanimously agreed to retain the Pacific region as “The Pacific” in the new FEIAP.</p>	<p>Sec Gen</p> <p>Sec Gen</p>
6.	WFEO	
6.1	<p>WFEO Report to FEIAP</p> <p>The report from Mr Barry Gear was noted as per Appendix G.</p>	
6.2	<p>WFEO Subscription</p> <p>WFEO would be informed that FEIAP would replace FEISEAP and due to this transitional period, there could be some delay in the payment of the annual subscription of Euro 509.00 for FEISEAP membership.</p> <p>WFEO would have to be informed of the change of name of FEISEAP to FEIAP.</p>	Sec Gen
6.3	<p>WFEO Activities</p> <p>The Chairman briefed the members that WFEO President Mr Barry Gear had requested for closer ties with FEIAP. FEIAP</p>	

	<p>will continue to support the activities of WFEO through assisting in the various capacities in</p> <ul style="list-style-type: none"> ○ Standing Committees ○ Corporation with UNESCO ○ Contribute and participate in “World Engineering Report 	<p>ACTION</p> <p>All</p>
7.	FEIAP AWARD	
7.1	<p>Guidelines to FEIAP Engineer of the Year Award</p> <p>The meeting agreed to have the Awards but to be renamed as the FEIAP Engineer of the Year Award so as not to be confused with the AFEO Outstanding Engineering Achievement Award.</p> <p>This award would be to recognize and encourage engineers (only for engineer) on their contribution and achievements in the field of engineering among member economics. The selection criteria shall be of high standing recognize by engineering community internationally. There should be only a maximum of three awards per year and the award is to be given to the deserve nomination. This Prestigious Award should be selected by a panel of independent distinguished judges.</p> <p>The award could be given at the General Assembly. The panel of judges could select maximum 3 awards for the years. If the panel is not able to find the receiptients, then there will be no award for the year.</p> <p>The criteria of the FEISEAP Award of Engineering Achievement could be used as the guidelines for this award with modification and improvements. The proposal above would also be incorporated into the guidelines.</p>	<p>Info</p> <p>Sec Gen</p>
7.2	<p>Hon Fellowship Status</p> <p>It was noted that previously there is also the FEISEAP Hon Fellow presented to individual for their contribution to the cause of FEISEAP and/or Engineering Fraternity.</p> <p>The FEIAP would not have this Hon Fellowship category. However FEIAP still recognized the FEISEAP Hon Fellows recipients in the past.</p>	<p>Info</p>

8.	MEMBERSHIP APPROVAL	ACTION
8.1	<p>Application from Chinese Taipei to FEIAP</p> <p>At this juncture, the observers from Chinese Taipei representatives left the room so as to enable the meeting to consider their application to be a Member of FEIAP. After a brief discussion, the members at this meeting unanimously agreed to accept and welcome Chinese, Taipei as member of FEIAP.</p>	Info
.2	<p>Invitations to join FEIAP</p> <p>Invitations would be sent to the following countries to consider joining FEIAP:</p> <ul style="list-style-type: none"> - AFEO members who are presently member of FEIAP <ul style="list-style-type: none"> ○ Myanmar Engineering Society (MES) ○ Lao Union of Science and Engineering Association (LUSEA) ○ Engineering Institution of Cambodia (EIC) ○ Pertubuhan Ukur, Jurutera dan Arkitek Brunei (PUJA) - Other Asian economics <ul style="list-style-type: none"> ○ The Institution of Engineers, Sri Lanka ○ The Institution of Engineers, India ○ The Institution of Engineers, Pakistan ○ The Institution of Engineers, Bangladesh <p>Any new Institution which wish to join FEIAP shall be subjected to acceptance of 2/3 majority of voting members in the General Assembly.</p>	Sec Gen
8.3	<p>Applications for admission</p> <p>It was agreed that written application must be submitted by the organizations 3 months before FEIAP annual general assembly for consideration of approval.</p>	Info
9.	ANY OTHER BUSINESS	
9.1	<p>Payment of Annual Subscription</p> <p>Members agreed to the proposal that the annual subscription for FEIAP be collected at the start of each calendar year. For year 2008, it was agreed that each economy will pay USD 400.00 following the approval of new formation</p>	Sec Gen All Members

	All members are requested to pay the subscription so that FEIAP can carry out its function.	ACTION
9.2	<p>30th Anniversary Celebration</p> <p>The meeting agreed that the FEISEAP (now new FEIAP) 30th Anniversary celebration be held on the evening of 25th November 2008 in Bangkok, Thailand to be organized by EIT. The celebration program would include Keynote Presentation, FEIAP Engineer of the Year Award including a dinner and networking. Sec. Gen will work out the details with EIT.</p>	EIT
9.3	<p>Contacts and Alternates</p> <p>Each Economy was requested to provide the name of the Country Representative and his alternate as well as contacts to the FEIAP Secretariat.</p>	All Members
9.5	<p>Annual General Assembly and Exco Meeting</p> <p>It was noted that the General Assembly would be an annual event. Usually at the year end to coincide with CAFEO. The Mid term Exco meeting also to be arranged to coincide with AFEO Mid term Meeting to be attended by the Ex-comm members only.</p>	Info
9.6	<p>Date and Venue of Next meeting</p> <p>It was agreed that the next meeting would be held on 25th November 2008 at Sofitel Centara Grand Bangkok Hotel in Bangkok, Thailand.</p> <p>The programme was proposed as</p> <ul style="list-style-type: none"> ○ Morning - FEIAP Accord and Environmental Work Groups Meeting ○ Afternoon - 30th FEIAP General Assembly ○ Night - 30th Anniversary Celebration Dinner, Keynote Lecture and FEIAP Engineer of the Year Award. 	Info
9.7	<p>Adjournment</p> <p>There being no other matters, the meeting ended at 3.45 pm with a vote of thanks to the Chair.</p>	

APPENDIX A

REVISION TO FEISEAP CONSTITUTION

- Transformation of FEISEAP to FEIAP (Federation of Engineering Institutions of Asia and the Pacific)
 - To be inclusive and promote collaboration between member economics in these region
- Revision to Objectives of the Federation
 - Shall not duplicate AFEO, APEC Engineers' objective
- Revision to Membership Structure
 - Only Economy membership
- General Assembly will hold meeting every year
 - Will coincide with AFEO meeting
- Appointment of Permanent Secretariat
 - IEM was appointed in last General Assembly
- Proposed Membership Subscription
 - A standard rate of USD\$800 per year will be applied for Members and Associate Members.

APPENDIX B

MEMBER ECONOMY

NATIONAL MEMBER

- KPEA (Korea Professional Engineers Association)
- IEM (The Institution of Engineers, Malaysia)
- IPEJ (Institution of Professional Engineers, Japan)
- EA (Engineers Australia)
- EIT (The Engineering Institute of Thailand under the Patronage of the King)
- PII (The Institution of Engineers, Indonesia)
- PTC (Philippines Technological Council)
- IES (The Institution of Engineers, Singapore)
- CAST (China Association of Science of Technology)
- HKIE (The Hong Kong Institution of Engineers)
- FIE (The Institution of Engineer, Fiji)
- IPENZ (The Institution of Professional Engineers, New Zealand)
- VUSTA (Vietnam Union of Science and Technology Association)
- FIE (The Fiji Institution of Engineers)
- IEPNG (The Institution of Engineers, Papua New Guinea (IEPNG))

ASSOCIATE MEMBER

- ISET(The Indonesia Society of Engineers and Technicians)
- ASME (American Society of Mechanical Engineers)
- IEM (The Institution of Engineers, Mauritius)

APPENDIX E

Members of FIEAP Accord Work Group (formerly known as Asian Accord)

- **Chairman:** Mr. Hatao Japan (IPEJ)
- **Members:**
 - - Korea (KPEA)
 - Mr. Nam Ho , Vice President
 - Mr. Ee Ho Baik, Executive Director
 - Australia (EA)
 - Mr. Peter Taylor, Chief Executive
 - Mr. Alan Bradley,
 - Indonesia (PII)
 - Ir. Heru Dewanto Ex-Vice President, Council Member) to reconfirm
 - Dr. Budi Notowijoyo) the names
 - Philippines (PTC)
 - Mr. Enrico Nera , Immediate Past President
 - Mr.Reynaldo B. Vea
 - Thailand (EIT/ETC)
 - Prof. Dr. Torkul Kanchanalai
 - Prof. Dr. Exasit Limsuwan
 - Malaysia (IEM)
 - Dato Paduka Engr. Hj Keizrul Abdullah
 - Dato Engr Prof Dr Chuah Hean Teik